

Harassment in the Workplace



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Objectives

- Know and identify what harassment is.
- How to prevent harassment in your work place.
- Who you contact if harassment occurs.
- How to deal with harassment that occurs.

What is Harassment?

Definition of Harassment:

Unwelcome attention from a customer, co-worker or superior that demeans or causes pain and discomfort referring to age, gender, race, sexual orientation, religion, and other affiliations.

Types of Harassment in the Workplace:

1. Physical
2. Verbal
3. Sexual
4. Bullying
5. Emotional



Who's at Risk??



Video Example 1

Video: <http://www.youtube.com/watch?v=CFME3JJb2iw>

Discussion Question:
What types of Harassment happened?

Harassment Protocol:



Harassment prevention:



1. Hiring... discuss, read and sign policies
2. Posting Policy
3. Meetings, company e-mails and news letters
4. Maintain positive environment

The 5 R's

1. Refrain
2. Report
3. Respond
4. Remedy
5. Refrain



How to Post Harassment Information in the Workplace:



- s Break Room
- s Bathroom
- s Employee policy boards

If Harassed... Who do you contact?

1. Manager
 - Verbal Complaint, documented
 - Written Complaint, documented
2. Owner/ Boss
3. Human Resources



Remember to keep your
work place positive and
harassment free!
Thank you!

Video:

<http://www.youtube.com/watch?v=YB1Q4vrtU>